



All Souls' Church of England Primary School

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Headteacher: Mrs Ransley
Deputy Headteacher: Mr Day



Tuesday 3rd November 2020

Dear Parents/Carers,

Thank you for all your support with wearing masks for drop offs and pick ups now. It is so important that we all do a little bit to ensure everyone is kept as safe and well as possible.

With that in mind I am writing to clarify a few issues regarding collection of children at the end of the day and appointments during school time. It is a legal requirement that children are in school and being taught for at least 5 hours per day. As a school we are asked about attendance and can be asked to give specific reasons as to why children may not be in school. We therefore ask that any appointments should be made after school hours unless it is an emergency. We understand that if your child needs to see a doctor you need to take what appointment you can, however, appointments for other things which are not medical should take place after school hours.

We also understand that these are difficult times and some of you will not be able to rely so much on other people collecting your children, however we do expect that your children are collected at their allocated times unless already discussed with a member of school staff. For the safety and well-being of staff and children we cannot have lots of children from different bubbles gathering at the office to be collected at different times. We also have a large number of children in school and so it would be very difficult if everyone asked to pick them up at different times. Due to lockdown, children have also missed a significant time away from school and so every minute they are in school at the moment is precious.

Obviously we are mindful that events happen in life and we are sympathetic to that. If you do need at any time to collect your child early or if you need time away from school for a medical appointment please email the office at office@allsouls.kent.sch.uk.

Unfortunately, with the new lockdown in place we cannot see anything changing regarding after school clubs for All Souls' at the moment. We, like everyone, sincerely hope that next year may be better for all of us and we will be able to get back to the activities that we love. Although we do not have a daily after school club in the school, there is an after school club that pick up from All Souls' at 3pm. Please contact them if you would like a place for your child. Jumping Jacks, Tower Theatre 01303 842233.

Rest assured we are doing our very best to keep your children safe and well. Please remember to tell us if your child or any family members have symptoms of covid or are awaiting test results.

Yours Sincerely

Mrs Ransley
Headteacher

