



# Procedure for Entry into Secondary Education (PESE)

# SCAF

- Entry to secondary school is through the SCAF. The application form is referred to as SCAF which refers to Secondary Common Application form.
- SCAF form can be completed from the 1<sup>st</sup> September 2023 until the 31<sup>st</sup> October 2023.

## Parents are asked to select 4 preferences.

- Please do not duplicate the school.
- Try to fill in as many possible preferences as you can.
- Remember to place the schools in order priority to you.

# Application

- Parents who choose to do this should not fill in a paper copy. (kent.admissions@kent.gov.uk)
- Parents should print off a receipt/copy to give to school as evidence of application.
- Applying online enables parents to check the progress of their application at any time.
- Applying online enables parents to view outcome of their application after 4 o'clock on 1<sup>st</sup> March 2024.

# Grammar Schools

- If you want to apply for a Year 7 place at a Kent Grammar School, you can register your child for the Kent Test. The test assesses whether Grammar School is a suitable option for your child.
- Grammar Schools in Kent provide for children in about the top 25% of the ability range.
- You may wish to discuss your child's academic achievement with us before you decide whether to register them.

# Registration

- Registration for the Kent Test 2023 will open on the 1<sup>st</sup> June 2023 and closes on the 3rd July 2023. ([www.kent.gov.uk/ola](http://www.kent.gov.uk/ola))
- Postal applications will be accepted. You can print a blank form by visiting [www.kent.gov.uk/secondaryadmissions](http://www.kent.gov.uk/secondaryadmissions) or phone the Admissions Team on 03000 41 21 21. You must enclose a SAE if you want your postal registration acknowledged.
- If you do not register your child for the test they will not be able to sit it.
- Your child needs to take the Kent Test/Dover/Shepway test in order to select a grammar school on SCAF form.
- Dover schools offer an additional entrance test.
- Shepway grammar schools offer their own entrance test. You need to register online at the schools website. They will issue you with a receipt which is important to keep for proof of registering.

# Test Dates

- Thursday 7<sup>th</sup> September 2023 (In school)
- The children will complete the tests in the school hall.
- A moderator from another school will attend.

# Registration

- Registration for The Shepway Test and Dover Tests must be completed. Please see schools websites for details.
- Folkestone School For Girls- Test date- Saturday 9<sup>th</sup> September 2023(apply via website)
- The Harvey Grammar School- Test date- Saturday 9<sup>th</sup> September 2023 (apply via website)
- The Dover Grammar School For Boys- Saturday 9<sup>th</sup> September 2023 (apply via website)
- The Dover Grammar School For Girls- Saturday 9<sup>th</sup> September 2023 (apply via website)
- Most close around the 7<sup>th</sup> July- check all school websites.



# The Test

- No practice tests.
- A familiarisation document with examples on the Kent website-

[Kent Test familiarisation booklet \(PDF, 2.6 MB\)](#)

## [GL Assessment](#)

- Two tests only - one combining English and Maths, one combining Verbal and Non-Verbal Reasoning- 1 hour each
- A shortened writing task (40 minutes in all).
- All exercises on one day.

# The Test

- The tests are multiple choice with a separate answer sheet. They are marked by an automated marking system.
- The first test will be an English and Maths paper and will take 1 hour each to administer.
- Each section involves a 5 min practise exercise followed by a 25 min test.
- English- comprehension exercise as well as questions to test literacy skills.

# The Test

- The second test will be a **Reasoning** paper in multiple-choice format.
- It will take about an hour to administer, including the practice drills and questions.
- It will contain a verbal reasoning section, a spatial reasoning and a non-verbal reasoning section of roughly the same length, with the verbal reasoning being the first part.
- The non-verbal reasoning will be split into four short sections, administered and timed.
- Writing task- 40 mins. Not marked but may be used by local Headteacher panel as part of the Headteacher assessment stage.

# Results

- If you registered online you will receive an email with the results after 4pm on Wednesday 18<sup>th</sup> October 2023. No exact time you'll receive your email, this will depend on your email service provider. You will also be sent the results by first-class post .
- If you registered by post you'll be sent the results by first-class post to arrive on 19<sup>th</sup> October 2023.
- Schools are not allowed to share your test scores with you until the day after the results go out.



# The Scores

- Your child will get three standardised scores, 1 for English, 1 for maths and 1 for reasoning.
- Standardisation is a statistical process which compares your child's performance with the average performance of other children in each test. A slight adjustment is made to take into account each child's age so that the youngest are not at a disadvantage.
- To be given a grammar school assessment, children need to get a total score of around 332 or more, with no single score lower than 109. The lowest possible score is 69 and the highest is 141 on each test. The highest possible total score is 423.

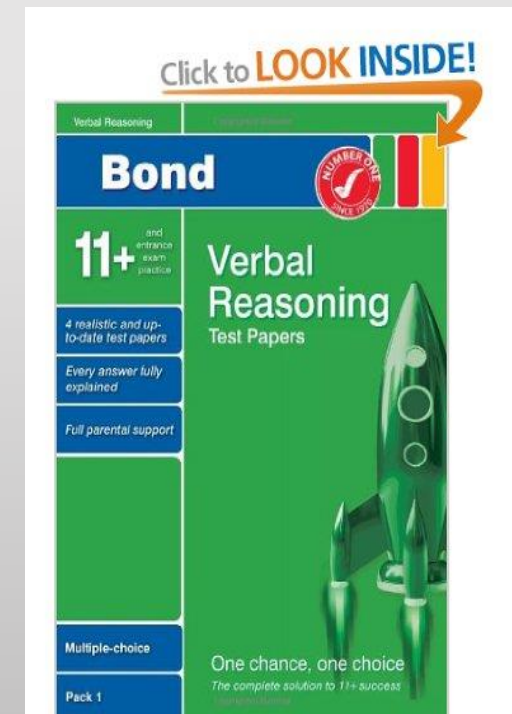
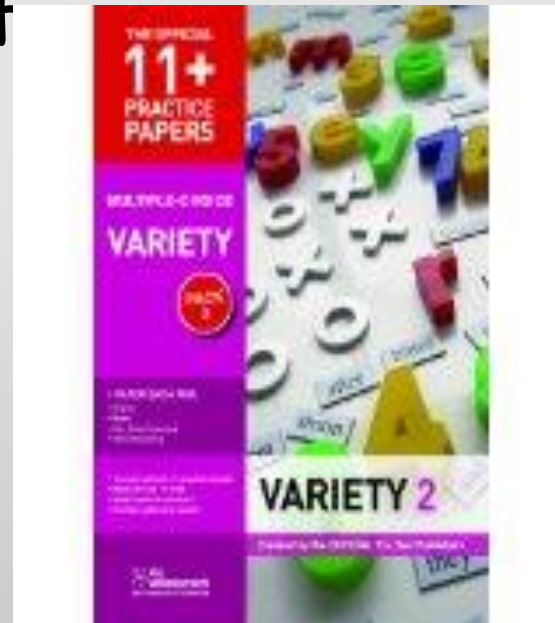
# Head teacher Assessment

- If your child did not reach this threshold score and their primary school referred their case to the local Head Teacher Assessment panel, their written piece will have been looked at. The panel will also have looked at their achievement in school and examples of their work before a final decision was made.



# Test familiarisation

- Multi choice
- BOND and GL assessment



## Verbal Reasoning

*In these questions, the same letter must fit into both sets of brackets, to complete the word in front of the brackets and begin the word after the brackets.*

1

### Example

dis [?] urt

muc [?] ole

A p

B h

C e

D s

E k

*The answer is **h** (the four new words are **dish**, **hurt**, **much** and **hole**) and this has been marked on the answer sheet on page 15. Now try the practice question below:*

1

### Practice

rea [?] ace

fee [?] ost

A f

B r

C p

D m

E l

*Work out the correct answer and mark it on the answer sheet.*

*In these questions, there are two pairs of words.*

*Only one of the five possible answers will go equally well with both these pairs.*

2

### Example

(fall stumble)

(journey outing)

A holiday

B travel

C drop

D trip

E trap

*The answer is **trip**. The word 'trip' can mean losing your balance (**fall/stumble**) and also going somewhere e.g. on a holiday (**journey/outing**). This has been marked on the answer sheet on page 15. Now try the practice question over the page:*

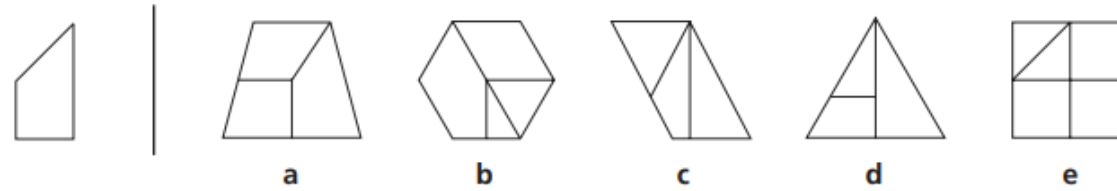


## Spatial Reasoning

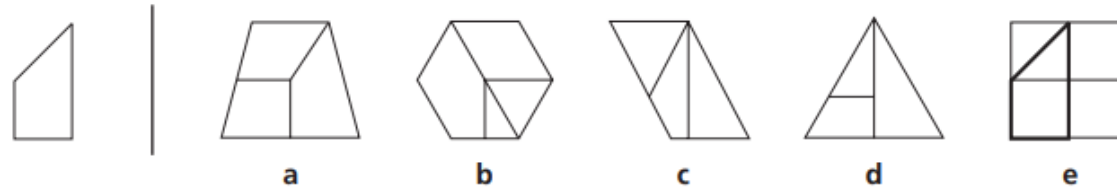
These questions contain hidden shapes. The shape on the left is the target. The target is hidden in one of the five shapes to the right of the line. **It is exactly the same size and same way round where it is hidden.** All of the sides of the target must be visible in the shape where it is hiding. Choose which of the five shapes contains the hidden target and **mark its letter on your answer sheet.**

3

### Example



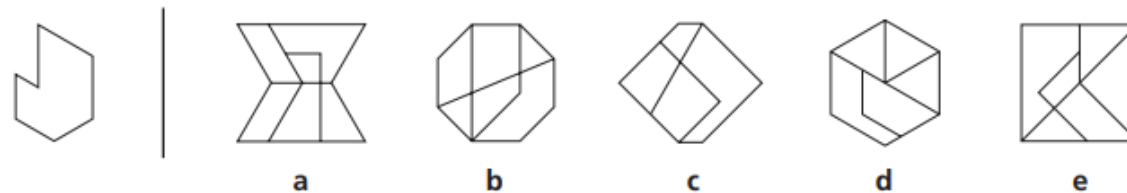
The answer is **e**. The hidden target is shown in bold below so that you can clearly see this, and the answer **e** has been marked on the answer sheet on page 15.



Now try the practice question below:

3

### Practice



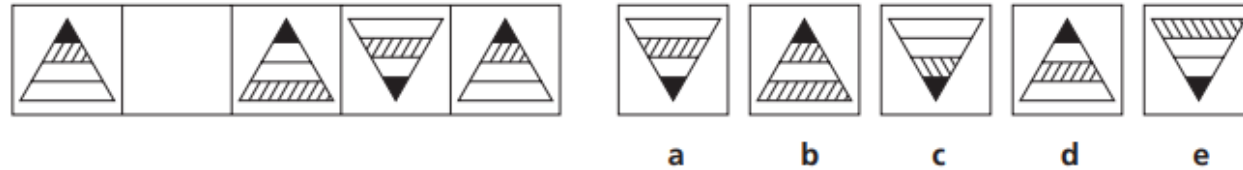
Work out the correct answer and mark it on the answer sheet.

## Non-Verbal Reasoning

To the left in the row of shapes below there are five squares arranged in order. One of these squares has been left empty. Find which one of the five squares on the right should **take the place** of the empty square and **mark its letter on your answer sheet**.

4

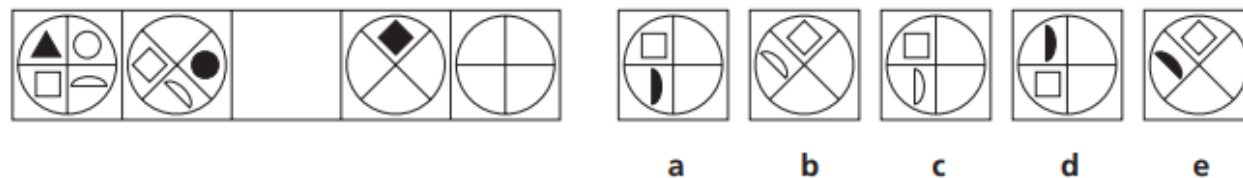
**Example: Complete the series**



The answer is **a**. This series has two rules. Firstly, the triangle flips over to point up, then down, then up etc. Secondly, the striped bar moves down a row each time until it gets to the bottom of the triangle when it moves up again. Therefore the missing shape must be a triangle pointing down with the striped bar two rows down. The answer **a** has been marked on the answer sheet on page 15. Now try the practice question below:

4

**Practice**



Work out the correct answer and mark it on the answer sheet.

## English

*In this question you have to choose the best word, or group of words, to complete the sentence so that it makes sense and is written in correct English. You should choose one of the five answers and mark its letter on the answer sheet below.*

6

### Example

The letter was stained and crumpled but in the bright moonlight I could still

almost every word.  
**A**      **B**      **C**      **D**      **E**

*The answer is **d** because **read** is the word that makes the best sense in the sentence as a whole. 'Reed', 'red' and 'wrote' don't make sense grammatically, whereas 'write' is grammatically correct but doesn't make as much sense as 'read' does in the sentence as a whole. Therefore **read** is the correct answer and **d** has been marked on the answer sheet on page 15. Now try the practice question below:*

6

### Practice

Johnny jumped      a muddy puddle and  
**A**      **B**      **C**      **D**      **E**

splashed my new coat.

*Work out the correct answer and mark it on the answer sheet.*

9

**Practice**

I think of a number.  
 I then double it.  
 Next I subtract 6.  
 The answer is 14.

**What was the number I started with?**

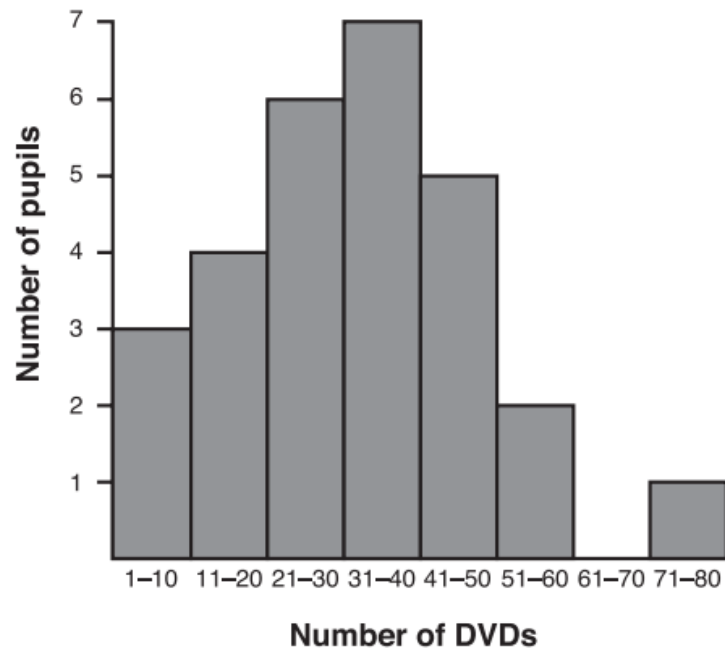
- A** 16      **B** 22      **C** 4      **D** 40      **E** 10

*Work out the correct answer and mark it on the answer sheet.*

10

**Practice**

This shows the number of DVDs owned by a class of 30 pupils.



**How many pupils do not own any DVDs?**

## VERBAL REASONING

1

EXAMPLE	
p	<input type="checkbox"/>
h	<input checked="" type="checkbox"/>
e	<input type="checkbox"/>
s	<input type="checkbox"/>
k	<input type="checkbox"/>

1

PRACTICE	
f	<input type="checkbox"/>
r	<input type="checkbox"/>
p	<input type="checkbox"/>
m	<input type="checkbox"/>
l	<input type="checkbox"/>

2

EXAMPLE	
holiday	<input type="checkbox"/>
travel	<input type="checkbox"/>
drop	<input type="checkbox"/>
trip	<input checked="" type="checkbox"/>
trap	<input type="checkbox"/>

2

PRACTICE	
kind	<input type="checkbox"/>
tidy	<input type="checkbox"/>
deal	<input type="checkbox"/>
sort	<input type="checkbox"/>
style	<input type="checkbox"/>

## SPATIAL REASONING

3

EXAMPLE	
a	<input type="checkbox"/>
b	<input type="checkbox"/>
c	<input type="checkbox"/>
d	<input type="checkbox"/>
e	<input checked="" type="checkbox"/>

3

PRACTICE	
a	<input type="checkbox"/>
b	<input type="checkbox"/>
c	<input type="checkbox"/>
d	<input type="checkbox"/>
e	<input type="checkbox"/>

## NON-VERBAL REASONING

4

EXAMPLE	
a	<input checked="" type="checkbox"/>
b	<input type="checkbox"/>
c	<input type="checkbox"/>
d	<input type="checkbox"/>
e	<input type="checkbox"/>

4

PRACTICE	
a	<input type="checkbox"/>
b	<input type="checkbox"/>
c	<input type="checkbox"/>
d	<input type="checkbox"/>
e	<input type="checkbox"/>

5

EXAMPLE	
a	<input type="checkbox"/>
b	<input checked="" type="checkbox"/>
c	<input type="checkbox"/>
d	<input type="checkbox"/>
e	<input type="checkbox"/>

5

PRACTICE	
a	<input type="checkbox"/>
b	<input type="checkbox"/>
c	<input type="checkbox"/>
d	<input type="checkbox"/>
e	<input type="checkbox"/>

## ENGLISH

6

EXAMPLE	
a	<input type="checkbox"/>
b	<input type="checkbox"/>
c	<input type="checkbox"/>
d	<input checked="" type="checkbox"/>
e	<input type="checkbox"/>

6

PRACTICE	
a	<input type="checkbox"/>
b	<input type="checkbox"/>
c	<input type="checkbox"/>
d	<input type="checkbox"/>
e	<input type="checkbox"/>

7

PRACTICE	
a	<input type="checkbox"/>
b	<input type="checkbox"/>
c	<input type="checkbox"/>
d	<input type="checkbox"/>
e	<input type="checkbox"/>

8

PRACTICE	
a	<input type="checkbox"/>
b	<input type="checkbox"/>
c	<input type="checkbox"/>
d	<input type="checkbox"/>
e	<input type="checkbox"/>

## MATHS

9

PRACTICE	
16	<input type="checkbox"/>
22	<input type="checkbox"/>
4	<input type="checkbox"/>
40	<input type="checkbox"/>
10	<input type="checkbox"/>

10

PRACTICE	
1	<input type="checkbox"/>
2	<input type="checkbox"/>
3	<input type="checkbox"/>
4	<input type="checkbox"/>
61-70	<input type="checkbox"/>

# Any Questions?

